



Yenepoya Student Research Policy - YHMC

1. The objectives of this policy and standard operating procedure are to provide guidelines that ensure:
 - a) Transparency in research project scrutiny;
 - b) Quality in research projects;
 - c) Financial accountability of the stake holders;
 - d) Publication and research ethics.
2. The policy may be amended by research & development cell members in the presence of a quorum.
3. The research areas include observational studies on human, animals; questionnaire studies; literature research; interventional studies on plants; and in-vitro studies
 - a) For plant based studies, a qualified botanist should be a co-guide.
 - b) For observational studies on animals, a suitable co-guide adept in animal experiments is necessary.
4. All the students of YHMC are eligible to apply for the research grant; Postgraduates and Interns of the institute are eligible to apply.
 - a) The students should receive approval from Scientific Review Board, and YEC-2 (Yenepoya Ethics Committee-2) to become eligible for applying the YHMC research grant.
 - b) The student shall write an application to the principal for seeking the grant. The application shall be forwarded by the guide and the head of the department – guide's HoD.
5. YHMC will provide Rs. 5000/- per research project as research grant for financing the students research projects.
 - a) The research grant covers the expenditure under the following heads:
 - Lab investigations
 - Medicines
 - Expenditure incurred by outsourcing the investigations to external lab (only if those investigations are unavailable in labs of Yenepoya university).
 - Purchasing chemicals; instruments; books; drugs from other pharmacies .
 - Printing, photocopying, scanning
 - Expert consultancy charges including the charges for statistician.
 - Conveyance charges related to research.
 - Manuscript processing charges paid to the journals indexed in the Web of Science Master Journal list.
 - Stationery & other consumables
 - Utilizing plagiarism checking services

- b) Item purchased using the research grant will be the assets of the Institution – the research instruments will be retained in research lab; left-over chemicals will be stored in the research lab with appropriate storage precautions; and the books will be handed over to the central library of YHMC.
 - c) The responsibility to oversee the expenditure of the research grant lies with the guide and the Principal investigator (the student).
 - d) All purchases should be routed through AYUSH store. Principal Investigator (the student) shall place the application for purchase to the Principal's office through proper channel
 - e) Items which are not available through general stores may be purchased by the Principal investigator, which is approved in the budget of the research project routed through proper channel. It will be reimbursed to the student's (Principal investigator) bank account after submitting the original bills/vouchers.
6. A maximum of two students can be allocated to one guide.
 7. A research project can be conducted by one student or by a team of two students. In the case of two students, one will serve as principal investigator and the other as co-Investigator. Also the role of each student has to be defined while submitting the proposal.
 8. The project duration is 4 months from the date of issue of the grant letter from the Principal's office. The duration may be extended in exceptional situations after receiving approval from the guide, principal's office and YIEC-2.
 9. Before publication, the manuscript with the details of the journal and the authors has to be submitted to the Research and development cell for approval and then sent to the target journal. Plagiarism is a punishable offence. The authors/investigators are required to ensure that the manuscripts/research proposals are plagiarism free.
 10. If the principal investigator fails to complete the project on time, the amount spent by the university will be reimbursed from the principal investigator.
 11. The principal investigator and the guide shall be responsible for the submission of the account after the completing the research project.